University of Frontier Technology, Bangladesh
Kaliakair, Gazipur-1750
Human Resource Development Section
www.uftb.ac.bd

Record Number: 37.01.3305.000.039.08.0001.25.196 Date: 25 Nov 2025

Office Order

The undersigned is directed to convey the sanction of the Vice Chancellor in favor of **Anit Kumar Roy**, son of Alok Kumar Roy, holding Passport No. **A14372375** has been serving as a programmer at the University of Frontier Technology, Bangladesh, since December 23, 2019. He has been granted 01 (one) month of earned leave (Ex-Bangladesh) from 26 November 2025 to 25 December 2025 to travel to India and accompany his wife, Ripa Dutta (Passport No. A15734390), for her medical treatment as an attendant, in accordance with the rules of the university, under the following terms and conditions:

a) The University or the Government of the People's Republic of Bangladesh will not bear any expenses related to this travel.
b) He will draw his usual pay and allowances in local currency during the leave period.
c) After completion of the leave, he must rejoin his respective office and submit all relevant documents along with a report regarding his stay and travel.

2. This order is issued with the approval of the competent authority.

25-11-2025
Mohammad Ataur Rahman Khan
Registrar

Record Number: 37.01.3305.000.039.08.0001.25.196/1 (7) Date: 25 Nov 2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Visa Authority, High Commission of India, Dhaka, Bangladesh;
2. Immigration Officer, Hazrat Shahjalal International Airport (HSIA), Dhaka;
3. Immigration Officer, Benapole land Port, Jessore;
4. Director (Finance & Accounts), Director (Finance & Accounts) Office, University of Frontier Technology, Bangladesh;
5. Anit Kumar Roy, Programmer, University of Frontier Technology, Bangladesh;
6. PS to VC, Vice-Chancellor's Office, University of Frontier Technology, Bangladesh and
7. Assistant Registrar, Treasurer's Office, University of Frontier Technology, Bangladesh.

25-11-2025
Syed Hasibul Akhfer
Assistant Registrar